

CARBON-MONROE-PIKE MH & DS

JOINDER BOARD MINUTES - OCTOBER 23, 2017 MEETING

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Steven Guccini, President, on this date at 9:33 a.m. in the MH/DS Administrative Conference Room at 724 Phillips Street, Suite 202, Stroudsburg, Pennsylvania and via conference call.

Present were Commissioner Steven Guccini, President; Commissioner Wayne Nothstein, Vice President; Commissioner John Christy, Financial Officer; Commissioners Tom Gerhard, William O’Gurek, John Moyer, Charles Garris, Matthew Osterberg, and Richard Caridi; Attorney Gerard Geiger; Tina Clymer, Administrator; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices’ Administrator; and Mary Fisher O’Brien, Secretary.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Nothstein, seconded by Commissioner Christy, and carried unanimously to accept the minutes of the August 28, 2017 meeting.

Financial Report for MH, DS, and EI. Motion by Commissioner Caridi, seconded by Commissioner Nothstein, and carried unanimously to approve the unaudited financial statements as of September 30, 2017.

Financial Report for HealthChoices. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to approve the unaudited financial statement as of September 30, 2017.

Line of Credit. PNC renewed the line of credit for \$500,000 for one year, 10/23/2017 to 10/23/2018. Commissioners requested Kathleen Peterson shop for rates before renewal in 2018.

Motion by Commissioner Nothstein, seconded by Commissioner O’Gurek, and carried unanimously to approve the renewal of the Line of Credit.

HEALTHCHOICES

General Update. Ms. Clymer provided an update on the status of HealthChoices moving to a new location that will allow for more space being available for the expanded MH and DS staff at 732 Phillips Street. After review of the financial changes expected from HealthChoices and MH/DS that would come from this move, the Commissioners agreed that HealthChoices should move into the first floor suite at 724 Phillips Street at the same per annum per foot rate for both 724 and 732.

Mr. Hartzell reported that CMP HC will be submitting their Root Cause Analysis to the state on follow up rates for inpatient psychiatric hospitalization. Across Pennsylvania, very few

HealthChoices programs have been able to meet the guidelines. CMP HC will soon be implementing several pay for performance/value-based performance (P4P/VBP) models. One is an incentive arrangement with inpatient providers where they can achieve up to a five percent higher rate if they meet established benchmarks. The key benchmark focuses upon patients being seen for follow-up treatment within seven days of their discharge date. Additional P4P/VBP plans include providing the outpatient providers with a financial incentive of \$50 for every patient they see within seven days of discharge from an inpatient stay. Another P4P/VBP program involves Targeted Case Managers (TCMs). TCMs will link with HealthChoices members in the hospital and help guide them to services upon discharge.

DHS has approved Reinvestment Plans for two programs. One plan extends rent subsidies to youth who are served by the Transition Age Youth Supported Independent Living Program and the other plan provides funding for the start-up of Pyramid's outpatient D&A clinic in Hawley (Pike County). CMP HC is currently working on the development of other Reinvestment Plans that include Recovery Houses; scholarship funds for residents of Recovery Houses; and a large training initiative for therapists in the counties in Cognitive Behavioral Therapy (CBT) and Dialectical Behavioral Therapy (DBT) models. CBT/DBT modalities are best-practice models that work especially well with individuals whose lives are effected by trauma. Additionally, a Reinvestment Plan will be coming in the new year to continue the Flexible Housing Fund plan for an additional three years.

The final evaluation of the Centers of Excellence (COE) will be made in December. It is anticipated that all COEs will meet their expectations and receive the remaining \$170,000 in funding. Mount Pocono Medical (our COE) is doing well and is progressing toward meeting their targeted outcomes.

OLD BUSINESS

Administrator's Report. Ms. Clymer and Ms. Peterson have reviewed the vehicle leasing program and will be putting it out for bid.

Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to accept the Administrator's Report.

NEW BUSINESS

Approval of FY 2016-17 Addenda. Motion by Commissioner Christy, seconded by Commissioner Nothstein, and carried unanimously to approve the FY 2016-17 addenda for MH, DS and EI listed on Attachment 1.

Approval of Reinvestment Contract. Motion by Commissioner O'Gurek, seconded by Commissioner Osterberg, and carried unanimously to approve the reinvestment contract for HealthChoices listed on Attachment 2.

Ratification of Personnel Actions. Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to ratify the personnel actions listed on Attachment 3.

Approval of Alternative Dispute Resolution (ADR) Panel. Motion by Commissioner Nothstein, seconded by Commissioner Christy, and carried unanimously to accept the Alternative Dispute Resolution Panel actions listed on Attachment 4.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner Osterberg, seconded by Commissioner Christy, and carried unanimously to ratify payment of bills from August 17, 2017 to October 11, 2017, (Check Nos. 69266 to 69614) amounting to \$2,126,646.51.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Caridi, seconded by Commissioner Moyer, and carried unanimously to ratify payment of bills from August 24, 2017 to October 4, 2017, (Check Nos. 71884 to 71895.) and Electronic Fund Transfers amounting to \$9,248,117.66.

Ratification of Payroll. Motion by Commissioner Guccini, seconded by Commissioner Nothstein, and carried unanimously to ratify payroll checks from August 25, 2017 to October 6, 2017, amounting to \$719,740.79.

Carbon Office Subletting. Dr. Raja Abbas, psychiatrist in Palmerton, is in the process of purchasing the building where we rent office space in Carbon County. He has requested to sublet approximately 2,000 square feet of our office for six months while construction of his outpatient clinic in the same building is being completed.

Motion by Commissioner Christy, seconded by Commissioner Osterberg, and carried unanimously to approve Dr. Abbas to sublet 2,000 square feet of the Carbon Office for approximately six months.

Administrator's Performance Review. Ms. Clymer's annual performance review will be conducted during Executive Session at the December 11, 2017, Joinder Board Meeting. Commissioners will receive the performance review documents in advance to discuss within their respective counties prior to the meeting.

Executive Session. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to enter into executive session at 10:50 a.m.

Motion by Commissioner Moyer, seconded by Commissioner Guccini, and carried unanimously to return to regular session at 11:11 a.m.

Adjournment. Motion by Commissioner Christy, seconded by Commissioner Moyer, and carried unanimously to adjourn the meeting at 11:12 a.m.

Respectfully submitted,



Tina L. Clymer, MS, LPC
Administrator