

CARBON-MONROE-PIKE MH & DS

JOINDER BOARD MINUTES - DECEMBER 11, 2017 MEETING

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Steven Guccini, President, on this date at 9:33 a.m. in the MH/DS Administrative Conference Room at 724 Phillips Street, Suite 202, Stroudsburg, Pennsylvania and via conference call.

Present were Commissioner Steven Guccini, President; Commissioner Wayne Nothstein, Vice President; Commissioner John Christy, Financial Officer; Commissioners Tom Gerhard, William O’Gurek, John Moyer, Charles Garris, and Matthew Osterberg; Attorney Gerard Geiger; Tina Clymer, Administrator; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices’ Administrator; and Mary Fisher O’Brien, Secretary.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Nothstein, seconded by Commissioner Christy, and carried unanimously to accept the minutes of the October 23, 2017 meeting.

Financial Report for MH, DS, and EI. Motion by Commissioner Gerhard, seconded by Commissioner Moyer, and carried unanimously to approve the unaudited financial statements as of October 31, 2017.

Financial Report for HealthChoices. Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to approve the unaudited financial statement as of October 31, 2017.

FY 2016-2017 HealthChoices Audit. Motion by Commissioner Nothstein, seconded by Commissioner Christy, and carried unanimously to approve the FY 2016-17 HealthChoices audit.

FY 2016-17 Annual Income and Expenditure Report. Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to approve the FY 2016-17 annual income and expenditure report with supplemental schedules for MH, DS, EI.

HEALTHCHOICES

General Update. Mr. Hartzell reported on the Institutes for Mental Disease (IMD) exclusion for anyone in a psychiatric facility or drug and alcohol rehabilitation facility for greater than 15 days in a month, the state will not reimburse the federal portion of those expenses. HealthChoices and Community Care have been tracking and monitoring their related expenses and reporting to the state. After four months, the program has paid approximately \$15,000, primarily in inpatient psychiatric services and drug and alcohol treatment. There has been a slight increase in capitation that will offset the payment.

Mr. Hartzell had a conversation with Jason Snyder from the Department of Human Services who reported that all 45 Centers of Excellence (COE) have been approved to receive their second

payment. However, they must document that they spent at least \$250,000 of their original grant funds to be eligible. Mount Pocono Medical has not demonstrated that to date since they had a slow start. They are expected to qualify by the time they submit their Income and Expenditure Report to the state. The state will then inform HealthChoices to release the funds for processing. Currently, they are doing well with five and a half full time staff, have engaged with 131 individuals, 81 are active, 56 on Methodone, and 25 are receiving ongoing care management through the COE. They continue to do an excellent job with outreach.

HealthChoices' move to the new Suite 103 in the 724 Phillips Street building is being developed. The configuration has been determined and the landlord's architect is preparing the plans to be submitted to the township for approval. Plans to move are tentative for late March/early April.

Building and Embracing Sobriety Together, B.E.S.T., is a drug and alcohol treatment program that has made several unsuccessful attempts to enroll as a HealthChoices provider. Since they do not have a Medical Director on staff, they do not meet Medicaid's requirement to become a provider. Community Care has also made them aware of the requirements and are awaiting their decision about adding this position.

Ratification of Contract Amendment #11 to Agreement between the Joinder Board and Department of Human Services (DHS). Changes in this amendment involve changes in the Program Standards and Requirements (PSR) for Value Based Purchasing and increasing those models in the next few years. The Community HealthChoices model that will not affect C-M-P until 2020 is also included. Lawrence Tabas, Solicitor, has reviewed and recommends approving the amendment.

Motion by Commissioner Garris, seconded by Commissioner Christy, and carried unanimously to approve amendment #11 to the agreement between the Joinder Board and the Department of Human Services.

Transfer into Risk and Contingency Fund. Motion by Commissioner Moyer, seconded by Commissioner Christy, and carried unanimously to approve the transfer \$750,000 into the Risk and Contingency Fund.

OLD BUSINESS

Administrator's Report. Ms. Clymer reported that the Fleet Leasing Proposal is advertised in three newspapers. Bids will be opened on January 29, 2018. Fred Beltz, Deputy Developmental Services Administrator, has announced his retirement as of February 2, 2018. His position will be posted beginning 12/11/2018. Commissioners will be asked for feedback on the chosen candidate prior to the offer being made.

Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to accept the Administrator's Report.

NEW BUSINESS

Approval of FY 2017-18 Addenda. Motion by Commissioner O'Gurek, seconded by Commissioner Nothstein, and carried unanimously to approve the FY 2017-18 addenda for MH, DS and EI listed on Attachment I.

Ratification of Personnel Actions. Motion by Commissioner Nothstein, seconded by Commissioner Osterberg, and carried unanimously to ratify the personnel actions listed on Attachment 2.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to ratify payment of bills from October 18, 2017 to November 15, 2017, (Check Nos. 69615 to 69815) amounting to \$1,051,535.72.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Nothstein, seconded by Commissioner Moyer, and carried unanimously to ratify payment of bills from October 18, 2017 to November 15, 2017, (Check Nos. 71896 to 71906.) and Electronic Fund Transfers amounting to \$5,395,952.62.

Ratification of Payroll. Motion by Commissioner Gerhard, seconded by Commissioner O’Gurek, and carried unanimously to ratify payroll checks from October 20, 2017 to December 1, 2017, amounting to \$725,489.37.

County Meetings. Meeting dates in 2018 for C-M-P MH/DS to meet with the Commissioners in their respective counties will be Carbon, March 13; Monroe, February 15; and Pike, April 12.

Election of Officers. Motion by Commissioner Garris, seconded by Commissioner Nothstein, and carried unanimously to carryover the same officers into 2018: Commissioner Guccini, President; Commissioner Nothstein, Vice President; and Commissioner Christy, Financial Officer.

Meeting Dates for 2018. Motion by Commissioner O’Gurek, seconded by Commissioner Gerhard, and carried unanimously to accept the proposed 2018 meeting dates.

Administrator’s Performance Review. As discussed at the October Joinder Board Meeting, the Commissioners will finalize Ms. Clymer’s one-year performance review during Executive Session.

Executive Session. Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to enter into executive session at 10:46 a.m.

Motion by Commissioner Christy, seconded by Commissioner Osterberg, and carried unanimously to return to regular session at 11:12 a.m.

Adjournment. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to adjourn the meeting at 11:13 a.m.

Respectfully submitted,



Tina L. Clymer, MS, LPC
Administrator