

**CARBON-MONROE-PIKE MH & DS****JOINDER BOARD MINUTES - JUNE 25, 2018 MEETING**

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Steven Guccini, President, on this date at 9:33 a.m. in the Commissioners' Room at 506 Broad Street, Milford, Pennsylvania and via conference call.

Present were Commissioner Steven Guccini, President; Commissioner Wayne Nothstein, Vice President; Commissioners Tom Gerhard, William O'Gurek, John Moyer, Charles Garris, and Matthew Osterberg; Attorney Gerard Geiger; Tina Clymer, Administrator; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices Administrator; and Mary Fisher O'Brien, Secretary. Commissioner John Christy was absent. Commissioner Richard Caridi retired 5/31/2018.

**OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD**

**MINUTES.** Motion by Commissioner Garris and seconded by Commissioner Moyer, and carried unanimously to accept the minutes of the April 30, 2018 meeting.

**FY 2017-18 Rebudget for MH, DS, and EI.** Motion by Commissioner Nothstein, seconded by Commissioner Gerhard, and carried unanimously to approve the FY 2017-18 rebudget for MH, DS, and EI.

**Financial Report for MH, DS, and EI.** Motion by Commissioner Osterberg, seconded by Commissioner O'Gurek, and carried unanimously to approve the unaudited financial statements as of May 31, 2018.

**Financial Report for HealthChoices.** Motion by Commissioner Garris, seconded by Commissioner Osterberg, and carried unanimously to approve the unaudited financial statement as of May 31, 2018.

**FY 2018-19 Operating Budget for MH, DS, and EI.** Motion by Commissioner Nothstein, seconded by Commissioner Osterberg, and carried unanimously to approve the FY 2018-19 operating budget for MH, DS, and EI.

**FY 2018-19 Operating Budget for HealthChoices.** Motion by Commissioner Nothstein, seconded by Commissioner O'Gurek, and carried unanimously to approve the FY 2018-19 operating budget for HealthChoices.

**HEALTHCHOICES**

**General Update.** Mr. Hartzell reviewed the dynamics of the membership increase. Not everyone in the increase used services. PA Secretaries of Health, Human Services, and Insurance held a recently held a roundtable to discuss value-based performance contracts as part of an ongoing listening tour to establish how to move forward. Outcomes are expected to be improved for

members and reimbursements will be based upon that dynamic. Another change in HealthChoices is the Grievance Process. Due to the Final Rule, there had to be changes made in Pennsylvania. There was a good response to the posting for the new HealthChoices Clinical Coordinator position. Interviews will be scheduled soon.

**FYE 2019, 2020, and 2021 Contract for HealthChoices Actuarial Consulting Services.** Motion by Commissioner Nothstein, seconded by Commissioner Moyer, and carried unanimously to approve the contract for \$77,800 per year for 2019, 2020, and 2021 for the HealthChoices actuarial services.

**Ratification of Contract Amendment #12 to Agreement between the Joinder Board and Department of Human Services (DHS).** Changes in this amendment primarily involve changes due to the value-based contracting and the new grievance process. Lawrence Tabas, Solicitor, has reviewed and recommends approving the amendment.

Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to approve amendment #12 to the agreement between the Joinder Board and the Department of Human Services.

### **OLD BUSINESS**

**Administrator's Report.** Going forward Ms. Clymer will submit her Administrators' Reports monthly, changing from bi-weekly.

Motion by Commissioner Gerhard, seconded by Commissioner Nothstein, and carried unanimously to accept the Administrator's Report.

**Advisory Board Members.** Ms. Clymer announced that Suzanne McCool is interested in one of the two open Monroe County Advisory Board Member positions. The Monroe County Commissioners agreed with the recommendation. Fred Beltz, former Deputy DS Administrator, declined stating that it is too soon after his recent retirement. Ms. Clymer is waiting for the names and contact information from Commissioner Christy on his two recommendations. Discussions reiterated that the members are preferred to be providers or family members of consumers.

### **NEW BUSINESS**

**Approval of FY 2017-18 Contract and Addenda for MH, DS, and EI.** Motion by Commissioner Nothstein, seconded by Commissioner Osterberg, and carried unanimously to approve the FY 2017-18 contract and addenda for MH, DS and EI listed on Attachment 1.

**Approval of FY 2018-19 Contracts for MH, DS, and EI.** Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to approve the FY 2018-19 contracts for MH, DS and EI listed on Attachment 2.

**Approval of Reinvestment Addendum for HealthChoices.** Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to approve the reinvestment addendum for HealthChoices listed on Attachment 3.

**Ratification of Personnel Actions.** Motion by Commissioner Moyer, seconded by Commissioner Nothstein, and carried unanimously to ratify the personnel actions listed on Attachment 4.

**Ratification of MH, DS, EI Paid Bills.** Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to ratify payment of bills from April 25, 2018 to June 14, 2018, (Check Nos. 70708 to 71031) amounting to \$1,606,749.61.

**Ratification of HealthChoices Paid Bills.** Motion by Commissioner Nothstein, seconded by Commissioner Garris, and carried unanimously to ratify payment of bills from May 2, 2018 to June 14, 2018, (Check Nos. 71954 to 71970.) and Electronic Fund Transfers amounting to \$12,861,094.21.

**Ratification of Payroll.** Motion by Commissioner Gerhard, seconded by Commissioner O’Gurek, and carried unanimously to ratify payroll checks from May 4, 2018 to June 15, 2018, amounting to \$728,657.13.

**Approval of Alternative Dispute Resolution (ADR) Panel Membership.** Motion by Commissioner O’Gurek, seconded by Commissioner Nothstein, and carried unanimously to accept the Alternative Dispute Resolution Panel actions listed on Attachment 5.

**County Human Service Plan.** Motion by Commissioner Moyer, seconded by Commissioner Nothstein, and carried unanimously to approve C-M-P MH/DS’ FY 2018-19 County Human Service Plan.

**Carbon MH/DS Community Residential Rehabilitation Appraisal.** The appraisal price for the Carbon MH/DS CRR was discussed. Attorney Geiger will research an acceptable price range if the appraisal price is not offered.

Motion by Commissioner O’Gurek, seconded by Commissioner Gerhard, and carried unanimously for a realtor to list the house on the selling market at \$100,000 for a six month period, subject to Solicitor approval of the contract.

**Executive Session.** Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to enter into executive session at 11:12 a.m.

Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to return to regular session at 11:53 a.m.

**Adjournment.** Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to adjourn the meeting at 11:53 a.m.

Respectfully submitted,



Tina L. Clymer, MS, LPC  
Administrator

