

CARBON-MONROE-PIKE MH & DS

JOINDER BOARD MINUTES - FEBRUARY 26, 2018 MEETING

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Steven Guccini, President, on this date at 9:37 a.m. in the MH/DS Administrative Conference Room at 724 Phillips Street, Suite 202, Stroudsburg, Pennsylvania and via conference call.

Present were Commissioner Steven Guccini, President; Commissioner Wayne Nothstein, Vice President; Commissioners Tom Gerhard, William O’Gurek, John Moyer, Charles Garris, and Richard Caridi; Attorney Gerard Geiger; Tina Clymer, Administrator; Kathleen Peterson, Fiscal Officer; and Mary Fisher O’Brien, Secretary. Absent were Commissioners John Christy and Matthew Osterberg; and Jeff Hartzell, HealthChoices Administrator.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Garris and seconded by Commissioner Moyer to accept the minutes of the December 11, 2017 meeting. Commissioner Caridi abstained. Motion passed.

Financial Report for MH, DS, and EI. Motion by Commissioner Nothstein, seconded by Commissioner Gerhard, and carried unanimously to approve the unaudited financial statements as of December 31, 2017.

Financial Report for HealthChoices. Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to approve the unaudited financial statement as of December 31, 2017.

FY 2017-2018 Rebudget for HealthChoices. Motion by Commissioner Nothstein, seconded by Commissioner Caridi, and carried unanimously to approve the FY 2017-18 rebudget for HealthChoices.

Fleet Leasing Services Proposals. Upon discussion, Commissioners submitted questions and requested additional information before awarding the fleet leasing proposal.

Motion by Commissioner Garris, seconded by Commissioner Moyer, and carried unanimously to table the awarding of the fleet leasing proposal to a special meeting.

Approval of Vehicle Disposition. Motion by Commissioner Nothstein, seconded by Commissioner Gerhard, and carried unanimously to table the vehicle disposition pending decision of the fleet leasing proposal.

HEALTHCHOICES

General Update. Mr. Clymer reported that Mr. Hartzell is developing a reinvestment plan for Flexible Housing that will give assistance to people for first month’s rent and other housing-related funds that would prevent homelessness. Recipients must have Medicaid and be able to sustain their expenses

once they receive them. These funds were realized when a provider returned reinvestment funds that could not be spent due to unforeseen changes in their project.

The HealthChoices Department staff will be moving into a renovated suite on the first floor of 724 Phillips Street. Construction has begun. Move in date to be determined.

Payment to Community Care for Training Reimbursement. Motion by Commissioner Moyer, seconded by Commissioner Nothstein, and carried unanimously to approve the payment of \$36,000 of reinvestment funds to Community Care for ASAM training reimbursement.

OLD BUSINESS

Administrator's Report. As requested, Ms. Clymer provided a brief update on the consumer incidents that were recently in the media that were previously reported in her bi-weekly report. She also expanded on proposed mental health legislation.

Motion by Commissioner Gerhard, seconded by Commissioner O'Gurek, and carried unanimously to accept the Administrator's Report.

NEW BUSINESS

Approval of FY 2017-18 Contract and Addendum. Motion by Commissioner Garris, seconded by Commissioner Nothstein, and carried unanimously to approve the FY 2017-18 contract and addendum for MH, DS and EI listed on Attachment 1.

Ratification of Personnel Actions. Motion by Commissioner Caridi, seconded by Commissioner Moyer, and carried unanimously to ratify the personnel actions listed on Attachment 2.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner O'Gurek, seconded by Commissioner Gerhard, and carried unanimously to ratify payment of bills from November 29, 2017 to February 14, 2018, (Check Nos. 69816 to 70328) amounting to \$3,051,862.76.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Guccini, seconded by Commissioner Moyer, and carried unanimously to ratify payment of bills from November 29, 2017 to February 15, 2018, (Check Nos. 71907 to 71935. Reinvestment Check No. 2121) and Electronic Fund Transfers amounting to \$25,977,579.58.

Ratification of Payroll. Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to ratify payroll checks from December 15, 2017 to February 9, 2018, amounting to \$903,858.73.

Quality Assessment and Improvement (QA&I) Comprehensive Administrative Entity Report. By request, Ms. Clymer explained and reported the results of the recent assessments by the Office of Developmental Programs' for the Administrative Entity and Supports Coordination Departments.

Executive Session. Motion by Commissioner Garris, seconded by Commissioner Guccini, and carried unanimously to enter into executive session at 10:44 a.m.

Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to return to regular session at 11:09 a.m.

Other. Commissioners requested to have the regularly scheduled Joinder Board Meeting on June 25th held in Pike County, and a following meeting held in Carbon County.

Julia Carter has resigned from the C-M-P Advisory Board due to health concerns. Ms. Clymer asked Commissioners to consider recommending a replacement for the Monroe County opening.

As part of social awareness, C-M-P placed an advertisement in the special Health Section of the Pike County Dispatch that ran on January 11, 2018.

C-M-P'S intake forms now include a question asking how people heard about the agency in an attempt to realize results from the social awareness campaign.

C-M-P's annual newsletter was provided as a handout.

Adjournment. Motion by Commissioner Guccini, seconded by Commissioner Moyer, and carried unanimously to adjourn the meeting at 11:16 a.m.

Respectfully submitted,

Tina L. Clymer, MS, LPC
Administrator