

CARBON-MONROE-PIKE MH & DS**JOINDER BOARD MINUTES - APRIL 22, 2019 MEETING**

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Wayne Nothstein, President, on this date at 9:35 a.m. in the MH/DS Administrative Conference Room at 724 Phillips Street, Suite 202, Stroudsburg, Pennsylvania and via conference call.

Present were Commissioner Wayne Nothstein, President; Commissioner John Christy, Vice President; Commissioner Matthew Osterberg, Financial Officer; Commissioners William O’Gurek, John Moyer, Charles Garris, and Ronald Schmalzle; Attorney Gerard Geiger; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices Administrator and Mary Fisher O’Brien, Secretary. Absent were Commissioners Tom Gerhard and Steven Guccini.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Osterberg and seconded by Commissioner O’Gurek to accept the minutes of the February 25, 2019 meeting. Commissioners Christy and Schmalzle abstained. Motion passed.

Financial Report for MH, DS, and EI. Motion by Commissioner Garris, seconded by Commissioner Osterberg, and carried unanimously to approve the unaudited financial statements as of March 31, 2019.

Financial Report for HealthChoices. Motion by Commissioner Schmalzle, seconded by Commissioner Christy, and carried unanimously to approve the unaudited financial statement as of March 31, 2019.

Independent Audit Report. Motion by Commissioner Christy, seconded by Commissioner Osterberg, and carried unanimously to approve the June 30, 2018 independent audit report for MH, DS, and EI.

Early Intervention Budget Discussion (FY 2018-19 and 2019-20). Due to a significant deficit in the FY 2018-19 Early Intervention budget, CMP MH/DS has initiated ongoing communication with the Office of Child Development and Early Learning (OCDEL) because of the late arrival of the allocation letter and approximately half of providers reaching their contract maximum in January and February 2019. OCDEL issued a letter indicating that funds are anticipated to be provided after the Governor’s budget for FY 2019-20 has been approved.

Motion by Commissioner Moyer, seconded by Commissioner Christy, and carried unanimously to approve using \$215,000 from County Match deferred income to provide one time emergency funding to pay, according to county share, the provider deficit up to March 31, 2019, and 50 percent of provider’s invoices until funds are exhausted or OCDEL relieves CMP MH/DS of the financial deficit.

HEALTHCHOICES

General Update. Mr. Hartzell reported that CMP HealthChoices completed their PEPs Review. No corrective action received. Plans for integrated healthcare are being developed for using both physical and behavioral health. Two reinvestment plans were approved by the state. One is a three year renewal of ReDCo's Supported Independent Living Plan that begins July 2019 to be submitted to the Joinder Board in June. The second one is to increase funding to Resources for Human Development's Flexible Housing Fund Plan.

CMP Healthchoices is currently in their rate negotiation phase. They have received a rate offer that will make for a tight but manageable budget for FY 2019-20. Mr. Hartzell has tentatively accepted the initial rate package pending any revisions the state will make to their final offer.

Ratification of Contract Amendment #13 to Agreement between the Joinder Board and Department of Human Services (DHS). Changes in this amendment are primarily to the Centers of Excellence and related funding. CMP was initially consider a pass-through to handle the funds. Now CMP will be sub-capitating the Center of Excellence who will need to draw down the funds according to specific criteria.

Motion by Commissioner Garris, seconded by Commissioner Schmalzle, and carried unanimously to approve amendment #13 to the agreement between the Joinder Board and the Department of Human Services.

Approval of FY 2019-2021 Reinvestment Addendum for HealthChoices. Motion by Commissioner Osterberg, seconded by Commissioner Christy, and carried unanimously to approve the FY 2019-2021 reinvestment addendum for HealthChoices listed on Attachment 1.

Approval of Personnel Action. Motion by Commissioner O'Gurek, seconded by Commissioner Moyer, and carried unanimously to approve the personnel action listed on Attachment 2.

Risk and Contingency. In April, May and June 2020, HealthChoices will not receive any capitation payment. However, three capitation payments will be received in July 2020. This will be ongoing every April, May and June.

Mr. Hartzell is confident that CMP HealthChoices can maintain payment to providers. Community Care is establishing a Line of Credit. The state is encouraging counties to use their Risk and Contingency funds to pay claims during that period. They are allowing counties to increase their Risk and Contingency funds significantly in preparation. Mr. Hartzell plans to discuss in more detail at the June Joinder Board Meeting. The state has agreed that, through the rate process, they will reimburse counties for any lending costs incurred.

OLD BUSINESS

Administrator's Report. Commissioners agreed to continue handling security issues for the Joinder Board Meetings on an as-needed basis by having the Children and Youth Security Guard stand by, and notifying Stroud Area Regional Police.

Motion by Commissioner Moyer, seconded by Commissioner Christy, and carried unanimously to accept the Administrator's Report.

NEW BUSINESS

Approval of FY 2018-19 Addenda for MH, DS, and EI. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to approve the FY 2018-19 addenda for MH, DS and EI listed on Attachment 3.

Ratification of Personnel Actions. Motion by Commissioner Christy, seconded by Commissioner Schmalzle, and carried unanimously to ratify the personnel actions listed on Attachment 4.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner Osterberg, seconded by Commissioner Christy, and carried unanimously to ratify payment of bills from February 12, 2019 to April 10, 2019, (Check Nos. 73094 to 73447) amounting to \$2,515,669.13.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Christy, seconded by Commissioner Schmalzle, and carried unanimously to ratify payment of bills from February 27, 2019 to April 10, 2019, (Check Nos. 81008 to 81018.) and Electronic Fund Transfers amounting to \$11,992,730.82. PNC Bank accounts were closed by 2/12/2019. Landmark Community Bank account was closed 12/12/2018.

Ratification of Payroll. Motion by Commissioner Christy, seconded by Commissioner Garris, and carried unanimously to ratify payroll checks from February 22, 2019 to April 05, 2019, amounting to \$802,751.14.

County Human Service Plan. The Public Hearing to announce and receive public feedback for the FY 2019-20 Human Service Plan is scheduled for May 16, 2019 at 10:00 a.m. at 732 Phillips Street, Stroudsburg, PA. This public hearing is for Carbon and Monroe Counties; Pike County schedules their own public hearing because they submit their plan separately.

Mental Health Awareness Month. Ms. Peterson announced that the Mental Health Walk event has been cancelled indefinitely due to the financial burden placed upon the agency. This event has been replaced by several events that will occur throughout the month of May to promote mental health awareness in all three counties. In addition, a parade committee has been established to organize participation in parades throughout the year in all three counties. Suggestions were made to include participating in Barrett Township's Halloween Parade and the Matamoras Memorial Day Parade.

Executive Session. Motion by Commissioner Moyer, seconded by Commissioner Christy, and carried unanimously to enter into executive session at 10:55 a.m.

Motion by Commissioner Christy, seconded by Commissioner Osterberg, and carried unanimously to return to regular session at 11:05 a.m.

Other. Commissioner Nothstein invited all commissioners to the Carbon Human Services Priorities Brunch on April 26, 2019 at the Penn Forest Volunteer Fire Company #1 in Jim Thorpe.

Adjournment. Motion by Commissioner Christy, seconded by Commissioner Moyer, and carried unanimously to adjourn the meeting at 11:08 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tina L. Clymer".

Tina L. Clymer, MS, LPC
Administrator