

CARBON-MONROE-PIKE MH & DS

JOINDER BOARD MINUTES - JUNE 18, 2019 MEETING

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Wayne Nothstein, President, on this date at 9:34 a.m. in the MH/DS Administrative Conference Room at 724 Phillips Street, Suite 202, Stroudsburg, Pennsylvania and via conference call.

Present were Commissioner Wayne Nothstein, President; Commissioner Matthew Osterberg, Financial Officer; Commissioners Tom Gerhard, John Moyer, Charles Garris, and Ronald Schmalzle; Attorney Gerard Geiger; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices Administrator and Mary Fisher O'Brien, Secretary. Absent were Commissioners William O'Gurek, John Christy and Steven Guccini.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Osterberg, seconded by Commissioner Garris, and carried unanimously to accept the minutes of the April 22, 2019 meeting.

Financial Report for MH, DS, and EI. Motion by Commissioner Osterberg, seconded by Commissioner Schmalzle, and carried unanimously to approve the unaudited financial statements as of April 30, 2019.

Financial Report for HealthChoices. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to approve the unaudited financial statement as of April 30, 2019.

FY 2018-19 Rebudget for HealthChoices. Motion by Commissioner Moyer, seconded by Commissioner Schmalzle, and carried unanimously to approve the FY 2018-19 rebudget for HealthChoices.

FY 2019-20 Operating Budget for MH, DS, and EI. Motion by Commissioner Gerhard, seconded by Commissioner Moyer, and carried unanimously to approve the FY 2019-20 operating budget for MH, DS, and EI.

FY 2019-20 Operating Budget for HealthChoices. Motion by Commissioner Osterberg, seconded by Commissioner Moyer, and carried unanimously to approve the FY 2019-20 operating budget for HealthChoices.

FY 2018-19 Budget Status for MH, DS, and EI. The Early Intervention budget for FY 2018-19 consists of \$377,000 that CMP MH/DS requested from state maintenance funds in addition to the other \$40,000 coming from the mandatory 90/10 county match. We are still in need of approximately \$420,000 from the Office of Child Development and Early Learning (OCDEL). Out of the \$215,000 that the Joinder Board designated at their April 22, 2019 meeting be paid to

Early Intervention providers to help with the shortfall from state funds that have not yet been received, \$24,000 is left to pay these providers for their June expenses. That \$215,000 was to cover 50 percent of the providers' expenses during the three-month period of April, May, and June. Providers have given positive feedback, confirming this was a great help. Approximately \$45,000 is spent each month, so these funds were not expected to cover all billed services.

OCDEL has assured CMP MH/DS that there is money in the upcoming budget to fill in current year expenses and that the counties will receive what they request. OCDEL also reports that there is money in next year's budget to avoid this situation next year, in addition to an increase in the Service Coordination rate. Early Intervention is a mandated service and an entitlement. Providers also receive funding from Medical Assistance through the Centers for Medicaid Services.

Ms. Peterson will present a final FY 2018-19 budget at either the August or October Joinder Board Meeting.

HEALTHCHOICES

General Update. Mr. Hartzell reported that there is another contract amendment (#14) coming up with the state due to changes to program standards because of things happening with the alignment with the counties. We had been previously on a two-month capitation delay with the Commonwealth. Effective July 1, we are moving to a one-month delay. Additionally included will be a Centers of Excellence (COE) sub-capitation payment arrangement; the Community HealthChoices Program that will be operational in January 2020 for seniors on Medical Assistance; and the capitation delay that will occur in April, May and June 2020. There will also be some minor changes to the performance evaluation process. Attorney Tabas is submitting his notes on the amendment to the state by the end of the week. Final amendment is expected to be received in July and presented at the August Joinder Board Meeting for approval.

Fiscal year 2019-20 will be the last year of the existing contract with the state. We expect to receive a letter from the Department of Human Services' Acting Deputy Secretary stating that we have met the program standards of operating our HealthChoices Program for the current contract period and offer us the opportunity to enter into another contract period of five years with a three-year term. This will be followed up with CMP offering to continue our contract with Community Care since they continue to be a productive partner, meeting all performance standards.

The Carve Out seems to be less of an issue. Data continues to be gathered on the highlights of the HealthChoices program that benefit the social determinants of health. The state is making a lot of effort in terms on employment, with potential changes to welfare that will include some work requirements over a period of time.

Mr. Hartzell recently provided data to Community Care regarding housing reinvestment funds. Last year, \$660,000 in reinvestment funds was spent on housing, serving 221 people and four families.

Line of Credit / Risk and Contingency. CMP HealthChoices is developing a plan in anticipation of the three-month delay in capitation next fiscal year. Mr. Hartzell and Ms. Peterson are considering a line of credit with the bank which would be less costly than utilizing Community

Care's line of credit. Attorney Tabas reported that Community Care's costs are overinflated and the bank's rate should be better based on the amount of capitation that would flow through.

Mr. Hartzell will discuss further in August about the IBNR adjustment. These involve funds for services that were delivered/incurred but never billed/reimbursed. After a predetermined period of time, these funds are closed. Currently, one year is being closed and one year is being reduced closer to actual costs. Funds will be considered for either reinvestment opportunities or added to Risk and Contingency.

Approval of ReDCo SIL Reinvestment Contract. Motion by Commissioner Moyer, seconded by Commissioner Schmalzle, and carried unanimously to approve the reinvestment contract listed on Attachment 1.

OLD BUSINESS

Administrator's Report. The provider has purchased a residence for the Residential Treatment Facility for Adults (RTF-A) and zoning was transferred. Therefore, the provider did not have to apply for new zoning. CMP MH/DS will not be placing anyone in the Community Residential Rehabilitation (CRR) this fiscal year due to current staffing ratio; first admission may be around mid-July. There are referrals awaiting admission to the Supported Independent Living (SIL) program.

Monroe County has a Safety Committee that Ms. Clymer should attend going forward. Commissioner Moyer will contact the lead person to invite her. Commissioner Nothstein will find the date of Carbon County's Safety Committee to invite her to participate by conference call. Although CMP MH/DS does not rent or occupy any county building, she is invited to the meeting for awareness.

Motion by Commissioner Schmalzle, seconded by Commissioner Osterberg, and carried unanimously to accept the Administrator's Report.

NEW BUSINESS

Approval of FY 2018-19 Addenda for MH, DS, and EI. Motion by Commissioner Osterberg, seconded by Commissioner Garris, and carried unanimously to approve the FY 2018-19 addenda for MH, DS and EI listed on Attachment 2.

Approval of FY 2019-20 Contracts for MH, DS, and EI. Motion by Commissioner Osterberg, seconded by Commissioner Schmalzle, and carried unanimously to approve the FY 2019-20 contracts for MH, DS and EI listed on Attachment 3.

Ratification of Personnel Actions. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to ratify the personnel actions listed on Attachment 4.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner Schmalzle, seconded by Commissioner Garris, and carried unanimously to ratify payment of bills from April 17, 2019 to June 6, 2019, (Check Nos. 73448 to 73782) amounting to \$2,757,831.05.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Osterberg, seconded by Commissioner Gerhard, and carried unanimously to ratify payment of bills from April 17, 2019 to June 6, 2019, (Check Nos. 81019 to 81029. Reinvestment Check No. 3100.) and Electronic Fund Transfers amounting to \$14,667,324.29.

Ratification of Payroll. Motion by Commissioner Schmalzle, seconded by Commissioner Moyer, and carried unanimously to ratify payroll checks from April 19, 2019 to May 31, 2019, amounting to \$806,925.08.

Approval of Alternative Dispute Resolution (ADR) Panel Membership. Motion by Commissioner Osterberg, seconded by Commissioner Garris, and carried unanimously to accept the Alternative Dispute Resolution Panel actions listed on Attachment 5.

Executive Session. Motion by Commissioner Schmalzle, seconded by Commissioner Osterberg, and carried unanimously to enter into executive session at 10:58 a.m.

Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to return to regular session at 11:12 a.m.

Adjournment. Motion by Commissioner Osterberg, seconded by Commissioner Schmalzle, and carried unanimously to adjourn the meeting at 11:13 a.m.

Respectfully submitted,



Tina L. Clymer, MS, LPC
Administrator