

CARBON-MONROE-PIKE MH & DS**JOINDER BOARD MINUTES - OCTOBER 28, 2019 MEETING**

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner Wayne Nothstein, President, on this date at 9:36 a.m. in the MH/DS Administrative Conference Room at 724 Phillips Street, Suite 202, Stroudsburg, Pennsylvania and via conference call.

Present were Commissioner Wayne Nothstein, President; Commissioner Matthew Osterberg, Financial Officer; Commissioners William O’Gurek, John Moyer, Charles Garris, Ronald Schmalzle, and Steven Guccini; Attorney Aaron DeAngelo; Tina Clymer, Administrator; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices Administrator, and Mary Fisher O’Brien, Secretary. Commissioner Gerhard joined the meeting at 10:10 a.m. Absent was Commissioners John Christy.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Moyer and seconded by Commissioner Osterberg to accept the minutes of the August 20, 2019 meeting. Commissioners Gerhard and Schmalzle abstained. Motion passed.

Financial Report for MH, DS, and EI. Motion by Commissioner Guccini, seconded by Commissioner Schmalzle, and carried unanimously to approve the unaudited financial statements as of September 30, 2019.

Financial Report for HealthChoices. Motion by Commissioner O’Gurek, seconded by Commissioner Moyer, and carried unanimously to approve the unaudited financial statement as of September 30, 2019.

FY 2018-19 Budget Update. Ms. Peterson updated the commissioners that the state released the \$400,000 payment/allocation that the agency requested from the Office of Child Development and Early Learning.

HEALTHCHOICES

General Update. Mr. Hartzell reported that HealthChoices will be moving from a Fiscal Year to a Calendar Year contract beginning in 2020. Amendments supporting this change will be forthcoming. Additional incurred-but-not-reimbursed funds will be requested to be added the Risk and Contingency account that can be used during the three-month delay. CMP HealthChoices received approval from the PA Department of Human Services on their Project Evaluation Program (PEP). Results include instituting the new Conflict of Interest policy. Once the state approves the policy and form, board members will need to sign the form. Rate negotiations with the state are underway. A Request for Information was released for a new outpatient mental health clinic in Mount Pocono due to a provider who lost their license from the Office of Mental Health

and Substance Abuse. Submissions are being reviewed. HealthChoices is also in discussions with Malibu Ranch, a local horse treatment facility, who is looking into becoming a Medical Assistance provider.

Auditing and Actuarial Contracts. Ms. Peterson reported that the HealthChoices Auditor is requesting their contract that the board approved at the August 20, 2019 meeting be extended 42 months instead of 36 months due to the state's change from fiscal year to calendar year beginning January 2020. The auditor plans to charge three additional months, instead of six, at the same rate. The HealthChoices Actuary is keeping the current 36 month agreement at the agreed upon structure.

OLD BUSINESS

Administrator's Report. Ms. Clymer updated the commissioners on the closure of a Carbon County residential program, Eastside House, and the plans for each resident. Commissioner Nothstein will provide Ms. Clymer's contact information to a church who would like more information to consider replacing the closed drop-in center in Lehighton. Ms. Clymer described the programs that were closed and how the decisions were made. Ms. Clymer provided an update that all counties in Pennsylvania opted out of the Assisted Outpatient Treatment (AOT) program last year, and that most, if not all, plan to opt out again this year because there has been no bulletin issued or projected costs.

Motion by Commissioner Osterberg, seconded by Commissioner O'Gurek, and carried unanimously to accept the Administrator's Report.

NEW BUSINESS

Approval of FY 2018-19 Addenda for MH, DS, and EI. Motion by Commissioner O'Gurek, seconded by Commissioner Guccini, and carried unanimously to approve the FY 2018-19 addenda for MH, DS and EI listed on Attachment 1 pending correction to the amount shown for The Advocacy Alliance.

Approval of FY 2019-20 Contract and Addenda for MH, DS, and EI. Motion by Commissioner Moyer, seconded by Commissioner Osterberg, and carried unanimously to approve the FY 2019-20 contract and addenda for MH, DS and EI listed on Attachment 2.

Ratification of Personnel Actions. Motion by Commissioner Gerhard, seconded by Commissioner O'Gurek, and carried unanimously to ratify the personnel actions listed on Attachment 3.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner Osterberg, seconded by Commissioner Schmalzle, and carried unanimously to ratify payment of bills from August 7, 2019 to October 16, 2019, (Check Nos. 74160 to 74632) amounting to \$3,442,813.22.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Guccini, seconded by Commissioner Moyer, and carried unanimously to ratify payment of bills from July 17, 2019 to October 16, 2019, (Check Nos. 81039 to 81052.) and Electronic Fund Transfers amounting to \$19,223,180.82.

Ratification of Payroll. Motion by Commissioner O’Gurek, seconded by Commissioner Gerhard, and carried unanimously to ratify payroll checks from August 23, 2019 to October 18, 2019, amounting to \$1,056,110.65.

Lease for Pike County Office. Motion by Commissioner Moyer, seconded by Commissioner Garris, and carried unanimously to approve the two-year extension of the Pike County Office lease at no increase.

Sale of Eastside House. Ms. Clymer reported that since the Carbon County residential program is closing, plans to consider for this residence are selling the property or allowing the providers who need office space to use the property and pay for utilities. Commissioners recommended providers rent/lease the residence. Commissioner Nothstein suggested gathering information on zoning; having discussions with interested providers including maintenance, utilities, and use; and establishing an agreement. If the property were to be sold, the proceeds would go into the budget as unrestricted funds.

Motion by Commissioner Garris, seconded by Commissioner O’Gurek, and carried unanimously to table the discussion to a future meeting.

Administrator’s Performance Review. Ms. Clymer’s annual performance review will be conducted during Executive Session at the December 9, 2019, Joinder Board Meeting. Commissioners will receive the performance review documents in advance to discuss within their respective counties prior to the meeting.

Adjournment. Motion by Commissioner Osterberg, seconded by Commissioner Moyer, and carried unanimously to adjourn the meeting at 10:25 a.m.

Respectfully submitted,



Tina L. Clymer, MS, LPC
Administrator

Handwritten signature or scribble.