

CARBON-MONROE-PIKE MH & DS**JOINDER BOARD MINUTES - JUNE 28, 2021 MEETING**

A meeting of the Carbon-Monroe-Pike Mental Health and Developmental Services Joinder Board was convened by Commissioner John Moyer, President, on this date at 8:08 a.m. via virtual meeting (GoToMeeting).

Present were Commissioner John Moyer, President; Commissioners Wayne Nothstein, Rocky Ahner, Sharon Laverdure, John Christy, Matthew Osterberg, and Ronald Schmalzle; Attorney Gerard Geiger; Tina Clymer, Administrator; Kathleen Peterson, Fiscal Officer; Jeff Hartzell, HealthChoices Administrator, and Mary Fisher O'Brien, Secretary. Absent were Commissioner Chris Lukasevich and Steven Guccini.

OFFICIAL ACTION OF THE CARBON-MONROE-PIKE MH & DS JOINDER BOARD

MINUTES. Motion by Commissioner Nothstein, seconded by Commissioner Osterberg, and carried unanimously to accept the minutes of the April 26, 2021 meeting.

Financial Report for MH, DS, and EI. Motion by Commissioner Ahner, seconded by Commissioner Lukasevich, and carried unanimously to approve the unaudited financial statements as of April 30, 2021 for MH, DS and EI.

Financial Report for HealthChoices. Motion by Commissioner Ahner, seconded by Commissioner Osterberg, and carried unanimously to approve the unaudited financial statement as of April 30, 2021 for HealthChoices.

FY 2020-21 Rebudget for MH, DS, and EI. Motion by Commissioner Laverdure, seconded by Commissioner Nothstein, and carried unanimously to approve the FY 2020-21 rebudget for MH, DS, and EI.

FY 2021-22 Operating Budget for MH, DS, and EI. Motion by Commissioner Ahner, seconded by Commissioner Nothstein, and carried unanimously to approve the operating budget for FY 2021-22 for MH, DS, and EI.

ESSA \$500K Line of Credit Renewal. The existing \$500,000 Line of Credit with ESSA for MH, DS and EI is due for renewal. The interest rate is tied to the Index Report posted in the Wall Street Journal.

Motion by Commissioner Christy, seconded by Commissioner Osterberg, and carried unanimously to approve the \$500,000 Line of Credit with ESSA for MH, DS, and EI for one year.

Gift Certificate Purchases. Commissioner Ahner clarified that he would prefer more gift cards be purchased from lower cost restaurants (e.g. diners) for the purpose of serving more people.

HEALTHCHOICES

General Update. HealthChoices is waiting for the final rate offer from the Department of Human Services. To continue supporting the provider network, a 12 percent rate increase was given to all outpatient Drug & Alcohol providers, effective June 1st, because of the extra cost they will incur related to the ASAM implementation that begins July 1st and the increase in the Centers of Excellence. Providers are experiencing hiring problems, but some are beginning to see an increase in applicants. The Alternative Payment Arrangements continue through September 30th and will be reevaluated. Some levels of care are not back to full operation yet. HealthChoices continues to monitor this closely. Telemedicine is still being accepted by DHS and continues to be successful. CMP is not in one of the zones chosen to be in the Regional Accountable Health Council for the first year, but anticipates they may be in the second year.

ESSA \$6M Line of Credit Discussion and/or Renewal. Due to the healthy cash flow, the HealthChoices line of credit will not be used in 2021. HealthChoices' line of credit with ESSA is due for renewal on 8/22/2021 and the recommendation is to let it expire due to its non-usage. Community Care Behavioral Health will cover medical claims in future years if the cash balances are insufficient.

Motion by Commissioner Christy, seconded by Commissioner Osterberg, and carried unanimously to not renew the line of credit with ESSA.

December 31, 2020 Annual Financial Report. Motion by Commissioner Nothstein, seconded by Commissioner Laverdure, and carried unanimously to approve the HealthChoices annual financial report as of December 31, 2020.

OLD BUSINESS

Administrator's Report. Ms. Clymer discussed the \$5M Mental Health Department grants and related funds. She will submit the applications to apply for the grants. Included with the Administrator's Report was a list of expanded CCBH providers as an update on how the network is growing.

Motion by Commissioner Nothstein, seconded by Commissioner Schmalzle, and carried unanimously to accept the Administrator's Report.

Lease for 10 Buist Road, Suite 404, Milford. Attorney Geiger reported that the lease agreement is inconsistent with Commissioner Osterberg's discussion, in addition to some errors. The landlord has approved CMP paying monthly rent until the lease is updated and approved. After Attorney Geiger makes the appropriate revisions and the landlord approves, the lease will be presented to the board at the next meeting for approval.

Motion by Commissioner Ahner, seconded by Commissioner Osterberg, and carried unanimously to table this discussion until the next meeting.

NEW BUSINESS

Approval of FY 2020-21 Addenda. Motion by Commissioner Osterberg, seconded by Commissioner Nothstein, and carried unanimously to approve the FY 2020-21 addenda for MH, DS, and EI listed on Attachment 1.

Approval of FY 2021-22 Contracts. Motion by Commissioner Nothstein, seconded by Commissioner Schmalzle, and carried unanimously to approve the FY 2021-22 contracts for MH, DS, and EI listed on Attachment 2.

Ratification of Personnel Actions. Motion by Commissioner Christy, seconded by Commissioner Ahner, and carried unanimously to ratify the personnel actions listed on Attachment 3.

Ratification of MH, DS, EI Paid Bills. Motion by Commissioner Laverdure, seconded by Commissioner Schmalzle, and carried unanimously to ratify payment of bills from April 19, 2021 to June 14, 2021 (Check Nos. 075783 to 075828 and ACH Nos. E01328 to E01584) amounting to \$2,838,740.56 with check numbers 075815, 075820, and 075827 amounting to \$9,100 voided.

Ratification of HealthChoices Paid Bills. Motion by Commissioner Nothstein, seconded by Commissioner Osterberg, and carried unanimously to ratify payment of bills from May 10, 2021 to June 21, 2021, (ACH Nos. E00880-E00897) amounting to \$17,222,249.43.

Ratification of Payroll. Motion by Commissioner Nothstein, seconded by Commissioner Christy, and carried unanimously to ratify payroll checks from April 30, 2021 to June 11, 2021, amounting to \$908,243.82.

Lease for 732 Phillips Street, Stroudsburg. Ms. Clymer reported that the lease extension is for six years, expiring June 30, 2027. There is a three percent increase beginning July 2021 that will remain stable for three years. In July 2024, there will be another three percent increase that will remain stable for the last three years.

Motion by Commissioner Laverdure, seconded by Commissioner Nothstein, and carried unanimously to approve the lease for 732 Phillips Street, Stroudsburg, PA.

UC Trust Assumption of Liability. CMP has unemployment insurance coverage through CCAP's Unemployment Compensation (UC) Trust. The agreement for Assumption of Liability was requested to be approved and signed by the Joinder Board. The agreement will be sent to Attorney Geiger for review.

Motion by Commissioner Schmalzle, seconded by Commissioner Nothstein, and carried unanimously to approve the UC Trust Assumption of Liability agreement subject to Attorney Geiger's review and approval.

FY 2021-22 County Human Service Plan. Motion by Commissioner Ahner, seconded by Commissioner Osterberg, and carried unanimously to approve C-M-P MH/DS' FY 2021-22 County Human Service Plan.

Alternative Dispute Resolution (ADR) Panel Membership. Ms. Clymer reminded the commissioners to recommend an additional person to fill the alternate position on the ADR Panel.

Motion by Commissioner Laverdure, seconded by Commissioner Nothstein, and carried unanimously to accept the Alternative Dispute Resolution Panel action listed on Attachment 4.

Approval of Infants, Toddlers and Families Medicaid Waiver Operating Agreement. Ms. Clymer explained that this operating agreement is a required renewal from the Office of Child Development and Early Learning (OCDEL).

Motion by Commissioner Laverdure, seconded by Commissioner Osterberg, and carried unanimously to approve the Infants, Toddlers and Families Medicaid Waiver Operating Agreement between OCDEL and MH/DS.

Adjournment. Motion by Commissioner Nothstein, seconded by Commissioner Christy, and carried unanimously to adjourn the meeting at 9:21 a.m.

Respectfully submitted,



Tina L. Clymer, MS, LPC
Administrator